

**Notice of a public meeting of
Customer and Corporate Services Scrutiny Management
Committee**

- To:** Councillors Crawshaw (Chair), Fenton (Vice-Chair),
S Barnes, Hunter, Rowley, D Taylor, Vassie, Wann and
Musson
- Date:** Monday, 9 September 2019
- Time:** 5.30 pm
- Venue:** The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

1. Declarations of Interest

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes (Pages 1 - 8)

To approve and sign the minutes of the meeting held on 8 July 2019.

3. Public Participation

At this point in the meeting members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Friday 6 September 2019**. Members of the public can speak on agenda items or matters within the remit of the Committee. To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

Filming, Recording or Webcasting Meetings

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Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/download/downloads/id/11406/protocol_for_webcasting_filming_and_recording_of_council_meetings_20160809.pdf

4. ICT Strategy Update Report - E-Democracy (Pages 9 - 26)

The attached annex is an update on City of York Council's ICT Strategy and E-democracy capability.

5. Update Report on implementation of recommendations from previously completed scrutiny reviews (Pages 27 - 46)

This report provides Members with their first update on the implementation of the approved recommendations arising from three scrutiny reviews completed by the Customer and Corporate Services Scrutiny Management Committee during the previous administration.

6. Report of the Chair of the Economy and Place Policy and Scrutiny Committee (Pages 47 - 50)

This report provides Members with a six-monthly update on the work of the Economy and Place Policy and Scrutiny Committee.

7. **Schedule of Petitions** (Pages 51 - 60)

This report provides Members with details of new petitions received to date, together with those considered by the Executive or relevant Executive Member/Officer since the last report to the Committee.

8. **Work Plan 2019/20** (Pages 61 - 64)

To consider the Draft Work Plan for 2019-20.

9. **Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Democratic Services

Tel:(01904) 551088

E-mail: democratic.services@york.gov.uk

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**

City Of York Council

Committee Minutes

| | |
|-----------|--|
| Meeting | Customer and Corporate Services Scrutiny Management Committee |
| Date | 8 July 2019 |
| Present | Councillors Crawshaw (Chair), Fenton (Vice-Chair), S Barnes, Rowley, Vassie, Wann, Musson, Baker (Substitute for Councillor D Taylor) and Pearson (Substitute for Councillor Hunter) |
| Apologies | Councillors Hunter and D Taylor |

11. **Declarations of Interest**

At this point, members were asked to declare any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests which they may have in respect of business on the agenda. None were declared.

12. **Minutes**

Resolved: That the minutes of the previous meeting held on the 10 June 2019 be approved and signed by the Chair as an accurate record, subject to the following amendment.

Page 3, Bullet 4 – There had been a dramatic reduction in the Home to School Transport Budget, *in part due to reassigning some of it to the dedicated schools grant.*

13. **Public Participation**

It was reported that there had been one registration to speak under the Council's Public Participation Scheme.

Mr Mendus, resident and Independent Member of Audit & Governance Committee, spoke on Agenda Item 5 – Attendance & wellbeing and Agenda Item 6 – Section 106 Agreements Update Report. He expressed his concern that non-financial S106 agreements were still not being published on Open Data.

He hoped that the Committee would continue to push this. On Sickness Absence he highlighted that this was an issue which had been raised over several years and the financial strain that this placed on the Council. He urged Members to press for real action.

14. Finance and Performance Outturn 2018/19

Members considered a report providing a year end analysis of the overall finance and performance position. This was the final report of the financial year and assessed performance against budgets, including progress in delivering the Council's savings programme.

The Head of Business Intelligence and Corporate Finance & Commercial Procurement Manager attended the meeting to present the report. They highlighted that this report had already been considered at Executive and pointed out that some of recommendations should not have been in the report to this Committee and they were only considering recommendations 5 and 6.

In response to Members' questions they stated:

- In relation to figures on a dip in Gross Weekly Pay, no new data had been released, this was yearly data. In paragraph 38 it stated that there had been a slight change in the employment make up in the City which may account for some of this;
- There was growth in York, but not at the same rate as other areas;
- Data on satisfaction with the Council from various places was shared with Heads of Service and Directorate Management Teams. As an organisation CYC picks up where there are challenges and takes relevant action through Service Improvement Plans;
- There were always challenges with major projects. The details of these were reported to Audit & Governance Committee. There was much better scrutiny of major projects now than there would have been 5 years ago and this meant a lot more visibility and transparency in relation to risk;
- Complaints was a challenging area. Services monitored this in a lot of details and tried to take the right remedial

action. Officers would look at the request from Members for more benchmarking with national averages;

- There were very few complaints that pre-date 2019 and very few that had not been responded to. More figures on the bottom 10% of complaints would be brought back to a future meeting;
- FOI and EIR data was hard to benchmark as most Local Authorities did not like to share this data. There had been an increase in Environmental Impact Requests (EIR's) in the last quarter. All applications were dealt with 'blind' so no data was created as to who was submitting requests; and
- Officers would chase details for a start date on the Guildhall Project (para 45).

Resolved: That Members note:

1. the continued effective financial management across the Council and the ongoing delivery of savings
2. the performance information

Reason: To ensure significant financial issues are appropriately scrutinised.

15. Attendance and Wellbeing

Members considered a report which provided an update on CYC sickness absence figures and the ongoing work across the Council in improving the wellbeing of employees and supporting managers in attendance management. The report also provided an update on the staff survey that had recently been undertaken.

The Chair highlighted that when this item was called in to CSMC on 5 November 2018, the speed of implementation was the main reason that Officers gave for going out to an external provider. As this had still not happened he wished to note his disappointment.

The Head of Human Resources attended the meeting to present the report.

In response to Member questions she stated:

- There was around 90% compliance with use of iTrent to record absence;
- Mental Health and stress should be picked up during return to work interviews. HR teams review back to work interviews and if necessary staff will be referred to Occupational Health for a Stress Risk Assessment. Adaptations can then be suggested to the employee and their Line Management. Stress Risk Assessments could also be undertaken while an employee was still off sick;
- She would try and find more data for Members on the impact of resourcing/staffing levels on stress and sickness;
- Finding out how much sickness absence was covered by current workforce was challenging. Waste Services and other Front Line services used agency staff, but short term sickness in most areas would be covered by current staff;
- The way quality of the external service being implemented would be measured would be reported back to this Committee;
- Training was run for Line Managers on disability, mental health and necessary adjustments. More of this would be included in the contract with the external provider;
- A report on Health & Safety was taken to the Decision Session of the relevant Executive Member twice a year. This was separate from HR within the organisation;
- CYC was trying to create a culture of positive incident reporting. There was an app available for staff to report incidents quickly and easily. There was work happening on how to enhance communications around confidence in incident reporting; and
- All of the positive results from the staff survey were collated and then given a percentage. DMT's were working on action plans in relation to responses. An example of this was running reward and recognition events. Work was also being done on communication the actions being taken 'You said, we did'.

Resolved:

1. That Members note the information provided in the report.
2. That an update be brought back to this Committee in 6 months.

Reason: To inform the Committee of the latest sickness absence figures.

16. Section 106 Agreements Update Report

Members received a report which provided them with further information on the administration and monitoring of Section 106 agreements, including an update on work done to date.

The Head of Planning and Principal Development Management Officer (Enforcement) attended to present the report.

In response to Member questions they stated:

- Officers wished to ensure that the proposed system was completely fit for purpose and would be visiting another Local Authority that used it;
- None of S106 money coming in was used to fund monitoring. The government were looking at the possibility of charging a monitoring fee. Reports regularly went to Planning Committee on S106 payments;
- Currently if residents wanted to know how S106 money had been spent they would have to ask Officers. This would not be a quick process. The new system being considered could report this information publicly and other Local Authorities had chosen to do so;
- In terms of using the new system there would have to be a dedicated Officer and a job specification was currently written for this role; and
- Take up of this system by other Local Authorities was high.

Resolved: That Members:

1. note the information contained in this report; and
2. recommend to Executive that money is invested in this system and a dedicated Officer resource, subject to its suitability.

Reason: To ensure members are aware of the work currently being undertaken in terms of Section 106 agreements.

17. Food Poverty Scrutiny Review Scoping Report

Members considered a scoping report which proposed a focus for the Food Poverty Scrutiny Review agreed at the 10 June

2019 meeting of the Customer and Corporate Services Scrutiny Management Committee. Members of the Committee were asked to agree a suitable remit for a scrutiny review.

Councillor Baker highlighted the fact she had been a freelance researcher for the Food Poverty Alliance and had worked on a report which underpinned some of this scoping report.

During discussion of the report Members raised some of the following issues:

- Consideration should be given as to whether this was the best way to tackle Food Poverty and no other issues such as social isolation and other forms of poverty;
- It was hard to separate out the various reasons people access food aid;
- There was a need to look at the sustainability of current provision of food aid and not just preventative measures;
- The very nature of some community cafes was that they were universal and by trying to separate out users it may put some customers off attending; and
- Concern over holiday hunger and what short term measures could be put in place to address this.

Officers confirmed that they could assist with data on those accessing various forms of support and enable Members to measure the impact of Universal Credit on Food Poverty.

Resolved: That Members:

- note the contents of the report;
- recommend that an Ad-Hoc Scrutiny Committee be set up to take this work forward (2 x Customer and Corporate Services Scrutiny Management Committee Members [Rowley and Fenton], 1 x Health and Adult Social Care Policy & Scrutiny Committee Member [TBC] and one Children, Education & Communities Policy & Scrutiny Committee Member [TBC])
- recommend that the review focus on the following:
 - I. Identifying indicators and measures for York to monitor the impact of food poverty

- II. Identifying areas of best practice within these activities
- III. Identifying opportunities to coordinate activities to increase impact and undertake an assessment of current service provision and sustainability
- IV. Identifying opportunities to target activities at the lowest income households to more effectively prevent food poverty

Reason: To inform Members of opportunities to help tackle food poverty.

18. **Work Plan**

Members considered the Draft Work Plan for 2019-20.

The Chair gave the Committee an update on a meeting held between Scrutiny Committee Chairs on how scrutiny may operate moving forward. It was felt that the Finance & Performance Monitor Report did not need to be received quarterly.

Resolved: That the draft work plan be approved, subject to the following amendments:

- That the Finance & Performance Monitor would be sent quarterly via email and would be received by the Committee on a 6 monthly basis. This would be removed from the work plan for September and March.

Reason: To ensure that the committee has a planned programme of work in place.

Councillor Crawshaw, Chair
[The meeting started at 5.30 pm and finished at 7.10 pm].

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**Customer & Corporate Services Scrutiny
Management Committee**

9 September 2019

Report of the Assistant Director – Legal & Governance

ICT Strategy Update Report – E-Democracy**Summary**

1. The attached annex is an update on City of York Council's ICT Strategy and E-democracy capability.

Background

2. At the meeting of the Customer and Corporate Services Scrutiny Management Committee in June 2019, Members requested that a report be produced on the potential use of IT and video conferencing solutions. The suggestion was that this may help with engagement at public meetings and enable residents and Members alike to actively participate in public meetings when it was not possible for them to be present.
3. It was noted at the meeting that reports on this topic had been brought to this committee in the past. In July 2015 a report on the 'Expansion of Local Democracy using Digital Means' and in 2016 a task group was set up and reported on 'E-Democracy'.

Consultation

4. There was no consultation necessary in the production of this report.

Options

5. Members can:
 - a. Highlight further areas for investigation by officers
 - b. Decide to initiate a Scrutiny Review into this topic and request a scoping report

- c. Decide not to take this issue further at this time

Council Plan

- 6. N/A

Implications

- 7. There are no known Financial, Human Resources, Equalities, Legal, ICT or other implications associated with the recommendations in this report.

Risk Management

- 8. In compliance with the Council’s risk management strategy, there are no known risks associated with this report.

Recommendations

- 9. Members are asked to note the content of this report and associated annex and agree the next steps from the options above.

Reason: To ensure that the Council is providing the most appropriate and up to date technology to support engagement in democratic processes.

Contact Details

Author:

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Report Approved **Date** 29/08/2019

Wards Affected:

All

For further information please contact the author of the report

Annexes

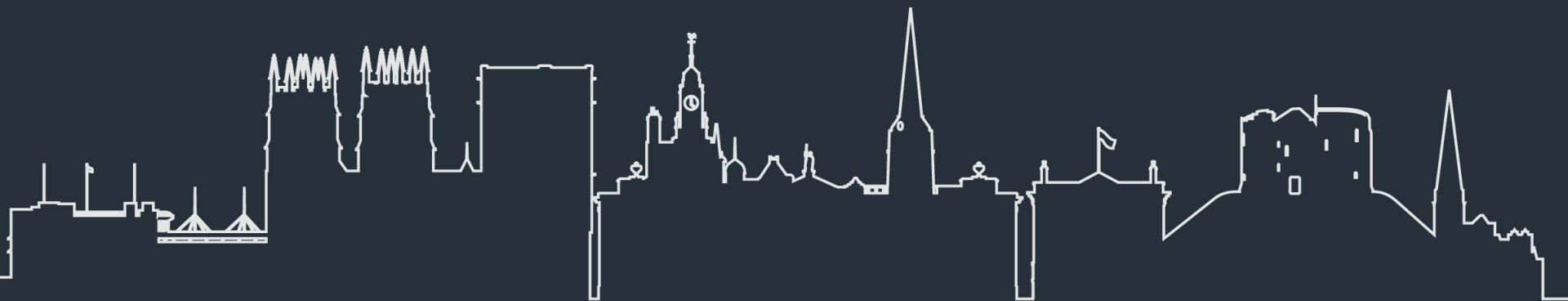
Annex A – E-Democracy Presentation Slides

E Democracy Update

Pauline Stuchfield (Customer & Digital Services)

Claire Foale (Communications)

Roy Grant (ICT)



Resident engagement objectives

- Build resident trust through regular (planned) authentic engagement
- Build resident confidence by embedding an open engagement process across different levels of local democracy
- Provide opportunity for positive resident engagement in our development plans
- Demonstrate we are a “listening” council through open conversations with ‘you said, we did’ engagement activities
- Through improved trust and confidence, engage residents in active citizenship, celebrating community involvement and harnessing resident power

E Democracy Landscape

- Digital democracy is a broad concept and not easy to define.
- Many examples exist only as an app, or web page, driven by what the technology can do, rather than by what the need is.
- Lessons from global case studies describe how digital tools are used to engage communities in more meaningful political participation, and how they are improving the quality and legitimacy of decision-making.
- Digital democracy is still young. Projects must embed better methods for evaluation if the field is to grow.
- Despite advancement in digital technologies, democratic governance has remained largely unchanged since it was invented in the 20th century.

Source: Nesta Digital Democracy report, 2017

www.nesta.org.uk/report/digital-democracy-the-tools-transforming-political-engagement/

Examples

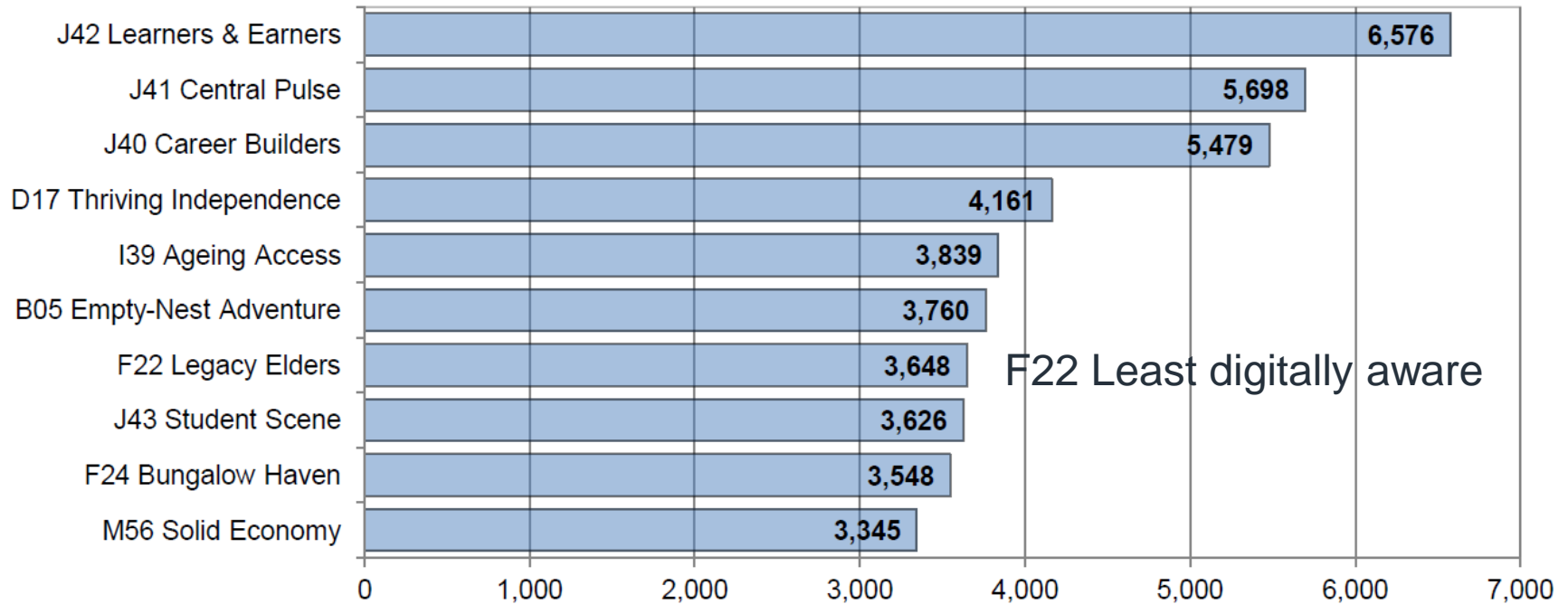
- Newcastle City Council: facebook live Q&A
- Not in Westminster 48ideas:
<https://notinwestminster.wordpress.com/48ideas/>
- Madrid, Seoul: online open democratic proposal and debate platform
- Data Mill North (Leeds City Council and City of York Council open data platform)
- Hatfield2030: allows residents to leave challenges on a website

Dependencies:

- Connectivity/digital inclusion
- Privacy and security
- Freedom of speech
- Willingness and ability of democratic body to listen and respond

E- profile of our communities

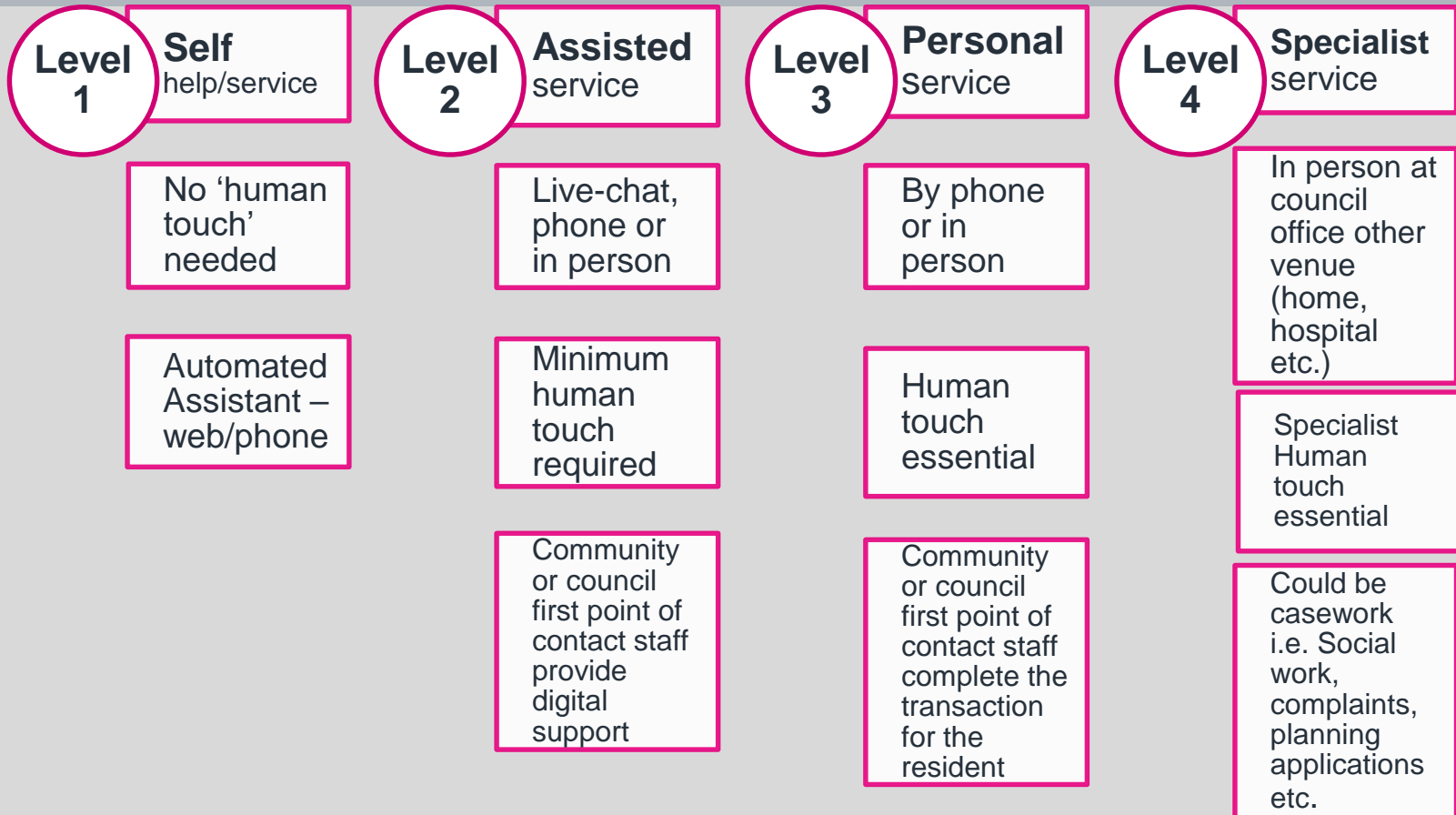
Experian Types (2018)



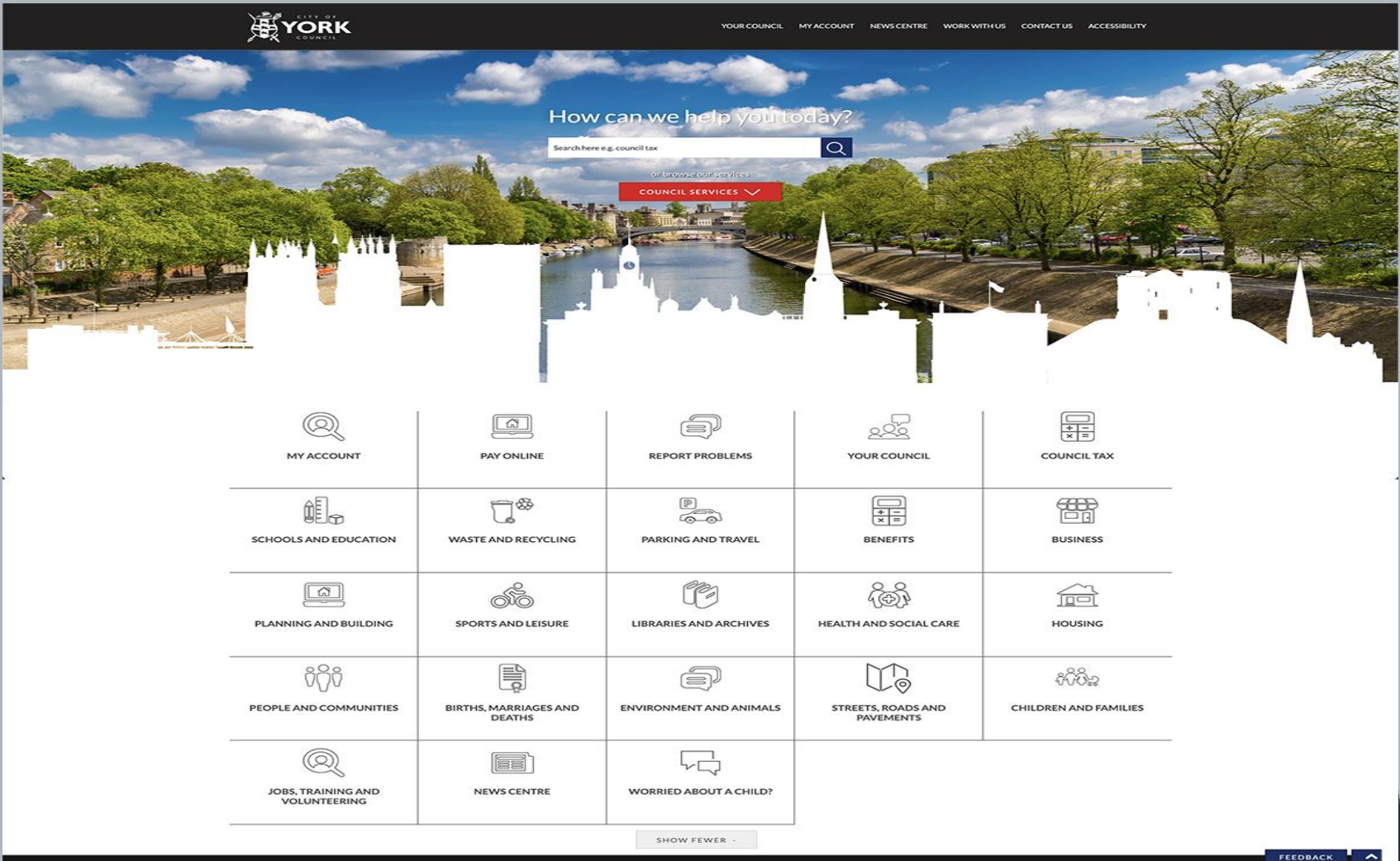
York Direction of Travel

- Proposed resident engagement activities include blending digital engagement with:
 - A quarterly engagement roadshow held in ward / resident association meetings and drop-ins to discuss the big themes
 - Teach-ins at Universities, Colleges and Explore Centres to share different ways to get involved in local democracy
























Customer Digital Journey



Web services



The screenshot shows the City of York Council website. At the top left is the City of York Council logo. To the right are navigation links: YOUR COUNCIL, MY ACCOUNT, NEWS CENTRE, WORK WITH US, CONTACT US, and ACCESSIBILITY. The main header features a search bar with the text "How can we help you today?" and a search icon. Below the search bar is a red button labeled "COUNCIL SERVICES" with a dropdown arrow. The main content area is a grid of 25 service tiles, each with an icon and a label. At the bottom right of the grid is a "FEEDBACK" button with an upward arrow.

| | | | | |
|--|---|---|---|--|
|  MY ACCOUNT |  PAY ONLINE |  REPORT PROBLEMS |  YOUR COUNCIL |  COUNCIL TAX |
|  SCHOOLS AND EDUCATION |  WASTE AND RECYCLING |  PARKING AND TRAVEL |  BENEFITS |  BUSINESS |
|  PLANNING AND BUILDING |  SPORTS AND LEISURE |  LIBRARIES AND ARCHIVES |  HEALTH AND SOCIAL CARE |  HOUSING |
|  PEOPLE AND COMMUNITIES |  BIRTHS, MARRIAGES AND DEATHS |  ENVIRONMENT AND ANIMALS |  STREETS, ROADS AND PAVEMENTS |  CHILDREN AND FAMILIES |
|  JOBS, TRAINING AND VOLUNTEERING |  NEWS CENTRE |  WORRIED ABOUT A CHILD? | | |

SHOW FEWER -

FEEDBACK ^

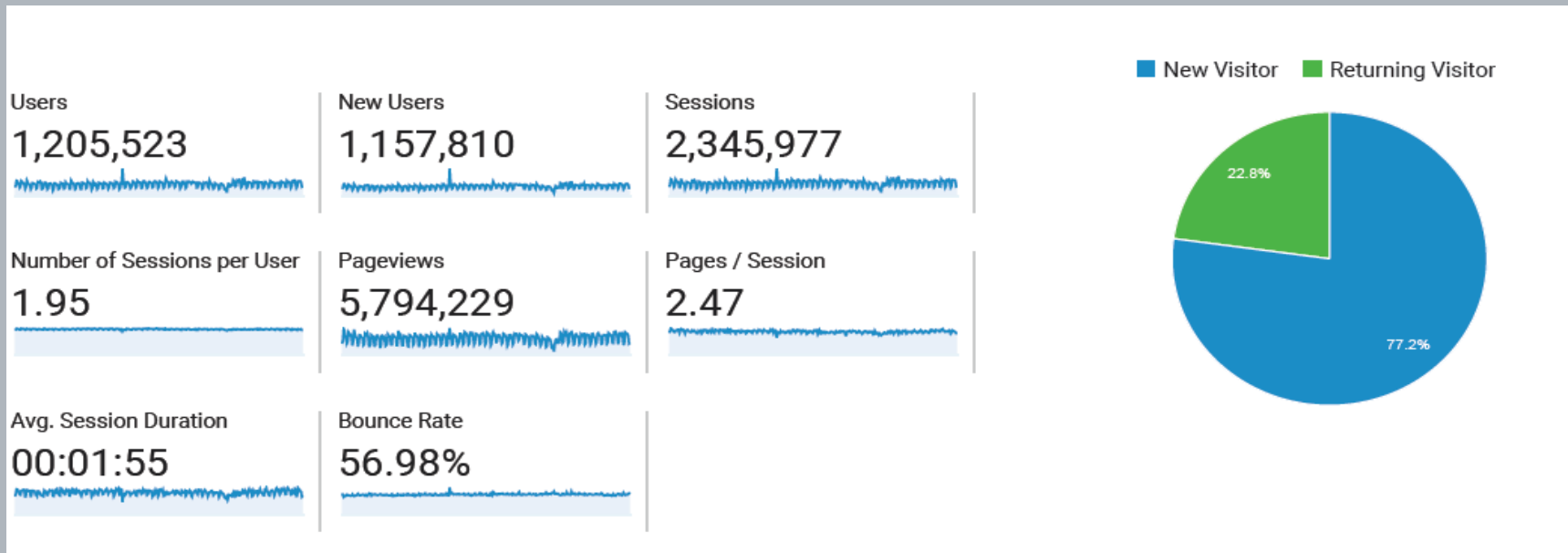
Developing our Digital Inclusion approach

- Key element of refreshed Financial Inclusion Strategy as recommended by this committee
- Conversation under way and early plan forming
 - City wide approach/network
 - Internal and external digital skills development
 - Community based support

2018/19 online statistics

CYC twitter followers increased by 4% to 42.4k and facebook followers increased by 16% to 8,256.

Website visitors



Yearly Comparisons

| | April 2016 to March 2017 | April 2017 to March 2018 | April 2018 to March 2019 | April 2019 to July 2019 |
|-----------------------------------|--------------------------|--------------------------|--------------------------|-------------------------|
| Sessions | 2,090,852 | 2,347,078 | 2,345,977 | 933,320 |
| Users | 1,042,297 | 1,183,430 | 1,205,523 | 541,752 |
| Pageviews | 5,612,919 | 6,038,457 | 5,794,229 | 2,308,167 |
| Pages per session | 2.68 | 2.57 | 2.47 | 2.47 |
| Average session duration | 00:02:03 | 00:02:02 | 01:55 | 02:09 |
| Bounce rate (% single page views) | 53.49% | 55.15% | 56.98% | 56.91% |
| New users | 991,058 | 1,130,285 | 1,157,810 | 478,902 |
| New Visitors | No data available | 23.3% | 22.8% | 25.2% |
| Returning Visitors | No data available | 76.7% | 77.2% | 74.8% |

Webcasting Statistics

- Top single meeting views:

| Committee | Views 2017/18 | Committee | Views 2018/19 |
|---|---------------|---|---------------|
| Decision Session – Transport & Planning | 995 | Gambling Licensing & Regulatory Committee | 1744 |
| Gambling Licensing & Regulatory Committee | 877 | Budget Council | 826 |
| Council | 787 | Council | 631/618 |
| Planning Committee | 750 | Executive | 545 |

Mod Gov – Committee Website Statistics

- Last 4x months high level statistics that includes councillors, staff as well as members of the public who have registered are:
 - Average of 1,222 unique visitors per day
 - Average of 20 pages viewed per visitor

Councillor tools available now for meetings

- In person:
 - Hard copy and email access to agendas & papers via Mod Gov Committee Management System
 - Full participation of committees or speaking rights to those not appointed to
 - Use of Laptop or tablet
- Remote:
 - Voice
 - Webcasting/recording of public meetings
- Currently reviewing Skype for Business as another potential remote channel and other voice based solutions.

Digital Councillor

Let councillors go digital (LGUI Daily News 24/8/19)

Chris Game, a lecturer at the University of Birmingham's Institute of Local Government Studies, writes in the *Birmingham Post* to question whether councillors should be required to be physically present at meetings, "prohibited from doing what some of us mere citizens have been doing through Skype, FaceTime and the like for seemingly decades – namely, attending and participating in meetings remotely?" He notes a number of issues raised in a recent Local Government Information Unit paper – "public outrage at councillors 'voting from the comfort of their armchairs', potential abuse," but says that embracing video links could help attract "more younger, female and BAME councillors and those with caring responsibilities, who are being indirectly discriminated against and deterred by these 'attendance in person' restrictions."

Birmingham Post, Page: 24



**Customer & Corporate Services Scrutiny
Management Committee**

9 September 2019

Report of the Assistant Director – Legal & Governance

**Implementation of recommendations from previously completed
scrutiny reviews****Summary**

1. This report provides Members with their first update on the implementation of the approved recommendations arising from three scrutiny reviews completed by the Customer and Corporate Services Scrutiny Management Committee (CSMC) during the previous administration.
2. Members are asked to sign off all recommendations considered to be fully implemented and are asked to agree whether they wish to receive further updates in six months' time on any outstanding recommendations.

Background

3. During the previous administration Members of the Customer and Corporate Services Scrutiny Management Committee undertook a number of scrutiny reviews including:
 - Scrutiny Operations and Functions
 - Financial Inclusion
 - Single Use Plastics
4. All three Scrutiny Reviews were considered by Executive at their meeting in March 2019 and in each instance the recommendations from the reviews were approved. In addition, recommendations from the Scrutiny Operations and Functions Scrutiny Review which required changes to the Constitution were approved by Full Council in March 2019.

Scrutiny Operations and Functions Scrutiny Review

5. In June 2018 CSMC considered an update report on the implementation of changes to the Council's scrutiny function resulting from the review of 'Future Ways of Working in Scrutiny' completed in March 2017.
6. Specifically the Committee considered the operation of a trial in relation to Economy and Place Scrutiny and the alignment of Scrutiny Committees to Directorates. Concern was also raised regarding the increased workload faced by the former Health, Housing and Adult Social Care Policy and Scrutiny Committee after the housing and community safety elements of the Directorate had been included in the remit of the former Health and Adult Social Care Policy and Scrutiny Committee.
7. CSMC noted at the time that the previous year had not been a particularly productive one for any of the Scrutiny Committees, in terms of review work, and it was felt that Member engagement was an issue, as was support from Officers and that there might be some merit in reviewing the organisation's cultural approach towards scrutiny in an effort to help it become more effective.
8. Over a series of meetings a Task Group established to carry out this work on the Committee's behalf sought to identify and resolve a number of challenges to allow the next administration to begin their tenure with a solid foundation for Scrutiny work in York, and these formed the basis of the review recommendations (Annex 1).

Financial Inclusion Scrutiny Review

9. In June 2018 a Member of the previous administration proposed a scrutiny review into Financial Inclusion following a decision session by the Executive Member for Adult Social Care and Health which considered Welfare Benefits Update and Financial Inclusion Outturn Report 2017/18.
10. In early September 2018 CSMC considered a scoping report and agreed this was a topic worthy of review. Then in November 2018 the Committee considered an update report and agreed to a request that a 19 July Motion to Council on Food Poverty be added to the remit.
11. Over a series of meetings Members gathered information which led to the review recommendations (Annex 2). However, it was agreed that issues around increasing food poverty in the city were complex and

should be the subject of a separate piece of work by the new administration. This was taken up by this Committee in June 2019 and in July Members agreed to form an Ad-Hoc Scrutiny Committee including Members of CSMC, the Children, Education and Communities Policy and Scrutiny Committee and the Health and Adult Social Care Policy and Scrutiny Committee.

Single-Use Plastics Scrutiny Review

12. In December 2017 Full Council considered a Motion around single-use plastics and requested that the appropriate Scrutiny Committee considered undertaking a scrutiny review to investigate the council's use of single-use plastics in its buildings etc and through its procurement arrangements.
13. The resolution was originally considered by the former Economy and Place Policy Development Committee, but before the membership of a Task Group was finalised it became clear that this item should be considered by CSMC as part of the Council Motion was around developing the Council's procurement policy on plastic goods.
14. It was first discussed by CSMC in June 2018 when it was agreed to convene a Joint Ad-Hoc Scrutiny Committee together with Members of the E&P Policy Development Committee.
15. In gathering the information which resulted in the review recommendations (Annex 3) the Ad-Hoc Committee consulted with CYC Waste Management and Yorwaste, CYC Facilities Management and Procurement, One Planet York and York Business Improvement District. It also took into account best practices adopted by other local authorities and considered Government measures to reduce the use of single-use plastics.

Consultation

16. There was no consultation involved in the production of this report. The consultations involved in the three scrutiny review are detailed in the final reports included in background papers.

Options

17. Members may choose to sign off any individual recommendation where implementation has now been completed and can:

- a. Request further updates and the attendance of the relevant officer at a further meeting to clarify any outstanding recommendations
- b. Agree no further updates are required.

Analysis

18. There is no analysis in this report.

Council Plan

19. The three Scrutiny Review outlined in this report are linked to Focus on Frontline Services and A Council That Listens to Residents and A Prosperous City for All - elements of the then Council Plan for 2015-19.

Implications

20. There are no known Financial, Human Resources, Equalities, Legal, ICT or other implications associated with the recommendations in this report. Implications arising from the three scrutiny reviews are detailed in the Final Reports.

Risk Management

21. In compliance with the Council's risk management strategy, there are no known risks associated with this report. Risks associated with the review recommendations are included in the Final Reports.

Conclusions

22. There are no conclusions in this report.

Recommendations

23. Members are asked to note the content of this report and:

- 1) Sign off recommendations from the three reviews that have been fully implemented
- 2) Agree whether further updates are required in 6 months' time

Reason: To raise awareness of those recommendations which are still to be fully implemented.

Contact Details

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Report Approved Date 6/08/2019

Wards Affected:

All

For further information please contact the author of the report

Background Papers:

Scrutiny Operations and Functions Final Report

<http://modgov.york.gov.uk/ecSDDisplay.aspx?NAME=Scrutiny%20Arrangements%20Final%20Report&ID=2457&RPID=21879481>

Financial Inclusion Final Report

<http://modgov.york.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13564>

Single Use Plastics Final Report

<http://modgov.york.gov.uk/ecSDDisplay.aspx?NAME=Plastics%20Final%20Report&ID=2455&RPID=21879502>

Annexes

Annex 1 – Update of recommendations from Scrutiny Operations and Functions Scrutiny Review

Annex 2 – Update of recommendations from Financial Inclusion Scrutiny Review

Annex 3 – Update of recommendations from Single-Use Plastics Scrutiny review

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Implementation of recommendations from Scrutiny Operations and Functions Scrutiny Review

| Recommendation | Implementation September 2019 |
|--|---|
| <p>i. That the Health, Housing and Adult Social Care Policy and Scrutiny Committee be split into:</p> <ul style="list-style-type: none"> • Health and Adult Social Care policy and Scrutiny Committee; • Housing and Safer Neighbourhoods Policy and Scrutiny Committee. | <p>This has been done and both Committees have been operational since the start of the new Municipal Year for 2019/20.</p> |
| <p>ii. That the Economy and Place Policy Development and Scrutiny Committees are rejoined.</p> | <p>This has been done and one Scrutiny Committee covering Economy and Place has been operational since the start of the new Municipal Year covering 2019/20</p> |
| <p>iii. In support of the work undertaken by scrutiny, that the Executive continue to formally respond to all Scrutiny Reviews, implementing recommendations it considers appropriate and reporting back to Scrutiny on any it considers inappropriate, explaining its reasons.</p> | <p>The response to Scrutiny Reviews by the Executive will be monitored by the Scrutiny Team to ensure that communication on outcomes between the Executive and Scrutiny is effective.</p> |
| <p>iv. That the relevant Chief Officers attend appropriate Scrutiny Committee meetings as a matter of course.</p> | <p>The Head of Civic & Democratic Services, as Statutory Scrutiny Officer, has arranged to address CMT (Council Management Team) to ensure Corporate Directors are fully aware of this recommendation.</p> <p>Again, the Scrutiny Team will monitor compliance and keep relevant Chairs informed of any extenuating</p> |

ANNEX 1

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| | circumstances. |
| v. That the Chief Executive and other Chief Officers actively promote involving scrutiny in the development of policy to their teams and encourage that issue be brought early to scrutiny for discussion. | The Head of Civic & Democratic Services, as Statutory Scrutiny Officer, has arranged to address CMT (Council Management Team) to ensure Corporate Directors are fully aware of this recommendation |
| vi. That Executive Members are encouraged to attend relevant scrutiny committee meetings on a regular basis. | Arrangements have already been made to ensure Executive Members attend relevant Scrutiny Committees to discuss their portfolio and address their key priorities and challenges for the year ahead. |
| vii. That public engagement with scrutiny is reviewed to better promote its aims and outcomes. | Further work is required to define what is meant by public engagement in these terms. Much can be done from reviewing the way information is presented about scrutiny on the Council's website to reviewing more engaging topic selection. It is suggested that further involvement from Members in defining specific areas for review in this area would be helpful. |
| viii. That the Executive's Forward Plan be used to guide scrutiny as a matter of course and help inform its own work planning. | At a recent meeting of Scrutiny Chairs/Vice-Chairs, it was agreed to attach relevant extracts of the Forward Plan to the Scrutiny Committee Work Plan item on the agenda for public meetings. |
| ix. That Directorate priorities are shared with the Chairs and Vice-Chairs of the relevant scrutiny committees and that regular meetings take place between these members and the relevant Chief Officers in order to help inform the business of their Committees. | The Head of Civic & Democratic Services, acting as Statutory Scrutiny Officer, has contacted all Corporate Directors to explain what was required further to this recommendation and recommendation xiv below. |

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| <p>x. That scrutiny committee meetings are held monthly.</p> | <p>Monthly meetings have now been embedded within the calendar of meetings. Resources will, however, need to be reviewed as a result of the increase in workload for Democratic Services, arising from these extra scrutiny meetings, an additional Scrutiny Committee (with monthly meetings) and an additional Executive Member.</p> |
| <p>xi. That scrutiny committees be aware of relevant opportunities to scrutinise the activities of external bodies providing public services affecting the city and its residents (Health Overview & Scrutiny Committee already actively performing this role given its statutory obligations).</p> | <p>Scrutiny Officers, Chairs of Committees and supporting Chief Officers will need to monitor opportunities for engagement with external organisations. It is suggested that the reinstated meeting of Scrutiny Chairs and Vice Chairs could be used to provide a forum for ongoing consideration of any such opportunities.</p> |
| <p>xii. That the Pre-Decision Call-In process be removed from the Constitution.</p> | <p>This has been done. Both Members and Senior Officers are aware that opportunities for early, pre-decision, engagement of scrutiny, should be identified as the part of effective scrutiny work planning.</p> |
| <p>xiii. That current scrutiny resource is reviewed with consideration being given to additional support for scrutiny to enhance support for Members and help improve the organisational quality of Scrutiny and its outcomes in the context of the wider governance review identified in the report</p> | <p>This is ongoing and to be addressed as part of the response to the recommendations of a recent independent review by the Association of Democratic Services Officers (ADSO) looking at the role of Democratic Services within City of York Council. In the meantime, some additional temporary support has been provided to the current scrutiny team.</p> |
| <p>xiv. That Scrutiny Members receive factual briefings on areas of chosen interest or review in relation</p> | <p>The Head of Civic & Democratic Services, acting as Statutory Scrutiny Officer, has contacted all Corporate</p> |

ANNEX 1

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| <p>to their Committees, to ensure they are better and adequately equipped to undertake allocated work.</p> | <p>Directors to explain what was required further to this recommendation and recommendation ix above.</p> |
| <p>xv. That the Customer and Corporate Services Scrutiny Management Committee review the work and functionality of Scrutiny on an annual basis.</p> | <p>This will be incorporated within the work plan for this Committee as and when appropriate and in consultation with the Chair.</p> |

Implementation of Recommendations from Financial Inclusion Scrutiny Review

| Recommendation | Implementation as of September 2019 |
|--|--|
| <p>i. Recommend to the new administration that a deeper scrutiny review into the causes of and responses to food poverty is considered, taking into account key elements of the York Food Poverty Alliance report.</p> | <p>This issue has been taken up by the new Customer and Corporate Scrutiny Management Committee. The Committee has agreed a remit and invited the Health and Adult Social Care Policy and Scrutiny Committee and the Children, Education and Communities Policy and Scrutiny Committee to nominate a Member to join an Ad-Hoc Scrutiny Committee to undertake this scrutiny review</p> |
| <p>And requests Council to:</p> <p>ii. Agree that a review and refresh of the 2012 Financial Inclusion Policy and associated Action Plan should be undertaken. This review should include, but not be limited to, consideration of the work of Advice York and the Financial Inclusion Steering Group, the impact of the roll-out of Universal Credit, measures to address food poverty and support for digital inclusion;</p> <p>iii.</p> | <p>This report was discussed at the Financial Inclusion Steering Group on 26th June 2019 which agreed to receive a delivery plan for the review and refresh of the Strategy at its next meeting, which is scheduled for 25th September 201. Planning work has commenced and will incorporate a pre Decision Scrutiny report to this Committee in addition to any scrutiny involvement in the consultation process.</p> |

ANNEX 2

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| <p>iv. Consider broadening the membership of the Financial Inclusion Steering Group to include organisations such as the Welfare Benefits Unit;</p> | <p>The Financial Inclusion Steering Group has agreed to invite the Welfare Benefits Unit and Joseph Rowntree Foundation to future meetings.. Consideration is to be given to hold an annual meeting with wider involvement, perhaps tied in to the annual Executive report on Financial Inclusion/Welfare Benefits.</p> |
| <p>v. Investigate options for securing long-term funding support for successful time-limited FISG grant funded schemes, such as the Citizens Advice York GP Surgeries Advice Scheme;</p> | <p>This was formally committed to in an Executive Member Report considered by the joint Executive Portfolio Holders on 12th August 2019. The following work was agreed:</p> <ol style="list-style-type: none"> 1) As part of the next budget consultation and planning process, that strategies around securing longer term solutions to those schemes that have had a successful track record in delivering real outcomes for residents, are developed and secured in 3 year (or more) Service Level Agreements. The budget approvals would be sought during the coming budget setting process for 2020/21 and the Service Level Agreements approved individually at joint portfolio holder decision sessions. 2) Sustainability of financial inclusion projects should also be considered as part of the development of |

ANNEX 2

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| | the refreshed Financial Inclusion Policy later this financial year |
| vi. Continue to monitor the impact of Universal Credit in York and agree that future six-monthly reports on Financial Inclusion are considered by the Executive rather than the Executive Member; | Action completed and the first Annual report was presented to Executive Report 18th July 2019. An interim report will shortly be added to the Forward Plan for reporting in December 2019 |
| vii. Commission the FISG to examine the current provision of digital and IT services available for benefit claimants at West Offices and other publicly-accessible buildings to ensure these facilities are accessible for all who need them; | This will be incorporated into Digital Inclusion work as part of the new Financial Inclusion Strategy and Work Plan This will be monitored at every meeting of Financial Inclusion Steering Group (FISG) going forward as part of the Digital Inclusion agenda item also the Head of Service Benefits update report. |
| viii. Ensure the language and terminology on CYC forms used for requesting financial assistance is easily understood and adequately conveys the necessary information to people who may have difficulties filling in these forms; | This will be incorporated into the new Financial Inclusion Strategy and Work Plan This will be monitored at every meeting of Financial Inclusion Steering Group (FISG) going forward as part of the Head of Service Benefits update report. |
| ix. Seek out and learn from best practice elsewhere on how best to engage with 'hard to reach' groups who may not necessarily be comfortable reaching | Work already done includes working with Leeds City Region and looking at other councils approaches eg Gateshead and Leeds |

ANNEX 2

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| <p>out to statutory bodies when they need advice or support;</p> | <p>Also looking at option of engaging with third sector body to assist with Digital Inclusion review. Will include learning from the experience of other bodies.</p> <p>Contacts have been made with local partners regarding a 'Digital Eagles' model that has been successful elsewhere.</p> <p>To include in 6 monthly Financial Inclusion Report to Executive.</p> |
| <p>x. Raise awareness within Council directorates of the impact that their policies and actions can have on more vulnerable members of the community, and encourage more cross-council and cross-partner engagement;</p> | <p>Financial Inclusion Steering Group have agreed to review its internal membership to ensure Directorate Management Team level representation from all key service areas to supplement the recent addition of Public Health To consider holding regular events at which operational staff can be engaged through awareness sessions on key issues. This worked well in a similar session on the York Financial Assistance Scheme.</p> |
| <p>xi. Ensure that after May 2019 all new and existing Members have comprehensive training around Financial Inclusion so they have a full understanding of the role of the council and its partners.</p> | <p>The training is to be included in the member development programme this civic year and planning of delivery will commence shortly</p> |

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Update of Implementation of Recommendations from the Single Use Plastics Scrutiny Review

| Recommendation | Update of Implementation September 2019 |
|---|--|
| <p>i. CYC Facilities Management:</p> <p>a) continue to work with United Response to explore options to replace disposable plastic food containers (such as those used for sandwiches and salads) with more environmentally friendly alternatives</p> | <p>Single use plastic use ceased on Tuesday 30th July when the cafe launched the use of plant based disposables known as Vegware. All their disposables will break down in less than 12 weeks in commercial composting solutions. The launch will include Vegware staff in the cafe on the above date to promote.</p> |
| <p>b) undertakes a trial whereby metal cutlery is made available in West Office hubs and the cafe as an alternative to disposable plastic cutlery</p> | <p>Plastic cutlery was swapped for metal cutlery on the above date. Metal cutlery removed from the cafe will require returning. A small amount is also available in each hub for communal staff usage.</p> |
| <p>c) works with Communications colleagues to prepare and distribute publicity materials encouraging CYC staff to reduce their use of single-use plastics</p> | <p>The communications team are being kept up to date with progress and are supporting advertising the change.</p> |
| <p>d) Considers options for expanding the range of recyclable materials collected at West Offices, for example through dedicated bins for biodegradable / compostable coffee cups and crisp packets</p> | <p>Lime green topped bins with signage have been available from 30th July for collecting all Vegware products including coffee cups.</p> |
| <p>ii. CYC Procurement, through the implementation of the Council's Social Values Policy, strives to minimise the procurement of single-use plastics</p> | <p>Procurement support in composting solution collections by Forge recycling.</p> |

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| <p>iii. The Council:</p> <p>a) Works with partners such as Make It York to explore opportunities (such as licensing arrangements) to reduce the use of single-use plastic cups and food trays at events held on Council land, and the possible introduction of a 'code of conduct' for such events.</p> | <p>Following meetings earlier this year between CYC officers, Elected Members, York BID and Make it York, we are exploring options for events and more broadly across the city centre and hope to have more to update on in the coming months. We are also aware of a pilot scheme in Leeds city centre and will review the outcomes of that project to inform our delivery plans</p> |
| <p>b) Continues to liaise with York BID to explore opportunities to reduce the use of disposable coffee cups in the city centre and provide better disposal facilities, noting that the BID are currently looking at options on these issues.</p> | |
| <p>c) Through its role as a participant of the One Planet York initiative:</p> <ul style="list-style-type: none"> • Learns from and shares information and best practice on reduction of single-use plastics with partners in the city such as educational establishments and schools • Makes use of available communications channels to share information with residents on ways in which they can reduce single-use plastics and make full use of recycling opportunities | <p>CYC has continued to support One Planet York and is currently working with the leadership group to define its priorities and future direction.</p> |

iv. **CYC Waste Services** to continue to work with Yorwaste and St Nicks to explore options for increasing the number and types of single-use plastics that can be collected for which there are practicable recycling opportunities

We are working to review the types of plastic that can be collected. As a consequence we have launched and reviewed our communications that we can collect all PET and HDPE plastics and are moving to using the national symbols to enable residents to understand this.

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**Customer & Corporate Services Scrutiny
Management Committee**

9 September 2019

**Six-monthly Update Report by the Chair of the Economy and Place
Policy and Scrutiny Committee**

The Economy and Place Policy and Scrutiny Committee have met twice since the beginning of the new administration.

In June the Members were given an introduction to Scrutiny and the roles of Scrutiny Members. They were then given a briefing by the Assistant Director for Transport, Highways and Environment and the Assistant Director for Planning and Public Protection on the priorities of the Economy and Place Directorate that relate to the remit of this Committee. Members were also invited to suggest potential items for the work plan going forward.

In July the Committee welcomed the Executive Member for Economy and Strategic Planning and the Executive Member for Transport who informed the Committee of their challenges and priorities for the coming year. Members also received the annual report from the Executive Director of York Business Improvement District and the bi-annual report from the Managing Director of Make it York who outlined the progress of the two organisations over the past year and their ambitions going forward.

In September the Committee will again hear from the Executive Member for Economy and Strategic Planning and will welcome the Executive Member for Environment. They will also receive a bi-annual update report on City of York Council's Flood Defences Action Plan. In addition Members will continue their discussion on work plan items for the year and among the suggestions to be prioritised are:

1. **High value jobs.** How York has performed in recent years and whether we can make the most of the developments at York Central to ensure growth of high-skilled jobs and growth of high-skilled jobs in the green sector.

2. **Work around an inclusive economy in York:**

- Pay in work poverty;
- Gender pay gap;
- Apprenticeships and skills – how we use apprenticeship levy in the council and also its use around the city;
- Low paid industries – hospitality and tourism – and how we encourage career progression in those industries
- Graduate retention;
- Stem the loss of skilled people;
- Sustainable growth and social values;
- Community wealth

3. **Performance on road repairs.** This is an unavoidable issue across the city. Deep dive into repairs – road surfaces, not just pot holes

4. **Review of Business rates system** to see if it is fit for purpose

5. **Bus services** in outlying areas

6. **Parking across the city.** Increasing use of park and ride to reduce the number of people parking on city centre streets.

7. **Apprenticeships and skills.** To include apprentice levy and staff progression.

8. **Hospitality and tourism.** Creating a high-value offer that benefits residents and businesses.

9. **University collaboration** and graduate retention.

10. **Opportunities and barriers to business growth.** Innovation and productivity including business support services, physical constraints such as lack of office space etc.

11. **Positive growth.** Sustainable growth, social value and community wealth building.

12. **Clean air zone.** Next steps towards clean air.

Additionally, the Committee has been asked to consider:

Economy

- i. **Low pay:** The nature, prevalence and impact of low pay in and on York's economy.
- ii. **Skills:** Apprenticeships and in work progression: Provision of apprenticeship and skills training, student market or economic growth driven? The effective use of the apprenticeship levy in CYC and other large York employers. Review of opportunities for in work progression for York's workforce.
- iii. **Productivity:** Focus on Retail, Hospitality and Tourism Sectors: How do we create high value offers in these sectors leading to increased productivity and higher wages for York workers? Good for businesses and workers.
- iv. **York's Large Employers:** A study of York's large employers: The nature of their work forces, their involvement in their local communities, how they support business development in their local communities, what more could they be doing?
- v. **Inclusive Growth:** What should Inclusive Growth look like for York? To include all areas within city boundary, not focussed on city centre.

Place

- vi. **The changing face of the high street:** Understanding and tackling the economic problems of long term empty commercial units in York's city centre.
- vii. **Planning and Planning Conditions Enforcement:** How do we build the houses and commercial units our city needs while protecting the standard of living of surrounding communities?
- viii. **Section 106 assessment, spending and enforcement:** How do we make sure our communities are adequately resourced under section 106 and that developers follow through on delivery?

In November the Committee will be meeting representatives from Leeds City Region and York, North Yorkshire and East Riding Local Enterprise Partnerships for round table discussions around the Local Industrial Strategy.

Finally for this report, the Committee will in November consider updates of the recommendations from two previously completed scrutiny reviews – York Residents' Priority Parking Scheme and the Economic Health of York City Centre.

Councillor Stuart Barnes,
Chair, Economy and Place Policy and Scrutiny Committee
29 August 2019



Customer & Corporate Services Scrutiny Management Committee

9 September 2019

Report of the Assistant Director - Legal and Governance

Schedule of Petitions

Summary

1. Members of this Committee are aware of their role in the initial consideration of petitions received by the Authority. The current petitions process was considered by the Audit and Governance Committee on 2 October 2014 and endorsed by Council on 9 October 2014. This process aims to ensure scrutiny of the actions taken in relation to petitions received either by Members or Officers.

Background

2. Following agreement of the above petitions process, Members of the former Corporate and Scrutiny Management Policy and Scrutiny Committee (CSMC) had been considering a full schedule of petitions received at each meeting, commenting on actions taken by the Executive Member or Officer, or awaiting decisions to be taken at future Executive Member Decision Sessions.
3. However, in order to simplify this process Members agreed, at their June 2015 meeting, that the petitions annex should in future be provided in a reduced format in order to make the information relevant and manageable. At that meeting it was agreed that future petitions reports should include an annex of current petitions and agreed actions, but only following consideration of the petitions by the Executive or relevant Executive Member or Officer.
4. This was agreed, in the knowledge that the full petitions schedule was publicly available on the Council's website and that it was updated and republished after each meeting of the Committee.
<http://democracy.york.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13020&path=0>

Current Petitions Update

5. A copy of the reduced petitions schedule is now attached at Annex A of the report which provides a list of new petitions received to date together with details of those considered by the Executive or relevant Executive Member/Officer since the last report to the Committee in June. Further information relating to petitions which have been considered by the Executive Members/Officers since the last meeting are set out below:

Petition Number:

114. Green Waste Collection for East Mount Road.

This was presented by Councillor Kramm at Full Council on 25 October 2018. The 39 signature petition called upon the Council to look for suitable collection arrangements for green waste in East Mount Road, to provide the service paid for by council tax to all council tax payers. This was considered by the Executive Member for Environment on 11 March 2019.

In response to matters raised under public participation, officers confirmed that, for health and safety reasons, the council did not provide a bagged collection service for green waste. The Executive Member resolved that Option 2 be approved and that future provision be considered later in 2019, as part of the ongoing bags to bins project.

The Process

6. There are a number of options available to the Committee as set out in paragraph 7 below, however these are not exhaustive. Every petition is, of course, unique, and it may be that Members feel a different course of action from the standard is necessary.

Options

7. Having considered the reduced Schedule attached which provides details of petitions received and considered by the Executive/Executive Member since the last meeting of the Committee; Members have a number of options in relation to those petitions:
 - Request a fuller report, if applicable, for instance when a petition has received substantial support;

- Note receipt of the petition and the proposed action;
- Ask the relevant decision maker or the appropriate Executive Member to attend the Committee to answer questions in relation to it;
- Undertake a detailed scrutiny review, gathering evidence and making recommendations to the decision maker;
- Refer the matter to Full Council where its significance requires a debate;

If Members feel that appropriate action has already been taken or is planned, then no further consideration by scrutiny may be necessary.

8. Following this meeting, the lead petitioner in each case will be kept informed of this Committee's consideration of their petition, including any further action Members may decide to take.

Consultation

9. All Groups were consulted on the process of considering more appropriate ways in which the Council deal with and respond to petitions, resulting in the current process. Relevant Directorates are involved and have been consulted on the handling of the petitions outlined in Annex A.

Implications

10. There are no known legal, financial, human resources or other implications directly associated with the recommendations in this report. However, depending upon what, if any, further actions Members agree to there may, of course, be specific implications for resources which would need to be addressed.

Risk Management

11. There are no known risk implications associated with the recommendations in this report. Members should, however, assess the reputational risk by ensuring appropriate and detailed consideration is given to petitions from the public.

Recommendations

- 12. Members are asked to consider the petitions received on the attached Schedule at Annex A and as further outlined in this report, and agree an appropriate course of action in each case.

Reason: To ensure the Committee carries out its requirements in relation to petitions.

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Report Approved Date 30/08/2019

Wards Affected:

All

Background Papers: None

Annexes:

Annex A – Extract from schedule of petitions received and action taken to date

| Petition Details | Petition Type | No of Signatures (Approx) | Responsible Officer | Decision maker (e.g. Executive Member, Director) | Date of Consideration | Action Agreed | Date of Consideration by CSMC & Outcome |
|---|---|---------------------------|--|--|-----------------------|--|---|
| <p>114. Green Waste Collection for East Mount Road “We the undersigned call upon City of York Council to look for suitable collection arrangements for green waste in East Mount Road, to provide the service paid for by council tax to all council tax payers.”</p> | <p>Presented at Full Council on 25/10/18 by Cllr Kramm</p> | <p>39</p> | <p>Suzanne Middleton / Russell Stone</p> | <p><i>Executive Member for Environment</i></p> | <p>11-03-19</p> | <p>In response to matters raised under public participation, officers confirmed that, for health and safety reasons, the council did not provide a bagged collection service for green waste. Executive Member resolved that Option 2 be approved and that future provision be considered later in 2019, as part of the ongoing bags to bins project.</p> | |
| <p>129. Junction Safety – Thanet Road, requesting -no additional utility boxes be placed on Thanet Road due to the safety problems with being unable to see traffic clearly when leaving sports club Car parks -the council work with utility companies to reduce the number of</p> | <p>Paper Petition handed in by Cllr Waller, Ward Member for Wesfield Ward, at Decision Session – Exec Member for Transport and Planning – on 14 March 2019.</p> | <p>To be counted</p> | <p>Petition handed to Tony Clarke, Head of Transport</p> | <p>Executive Member for Transport</p> | <p>24-10-19</p> | <p>A General Petition Update report will be presented for consideration.</p> | |

| Petition Details | Petition Type | No of Signatures (Approx) | Responsible Officer | Decision maker (e.g. Executive Member, Director) | Date of Consideration | Action Agreed | Date of Consideration by CSMC & Outcome |
|---|---|--|--------------------------------|--|-----------------------|---|---|
| boxes here. | | | | | | | |
| 130. York Labour Party - Requesting formal consultation on the introduction of residents priority parking in Rectory Gardens. | Paper Petition presented at Full Council 21 March 2019 by Cllr Crawshaw | 21 | Alistair Briggs / Sue Gill | Executive Member for Transport | 24.10.19 | A General Petition Update report will be presented for consideration. | |
| 131. On behalf of the University of York Student Union, calling for a public inquiry into York's failing transport system. | Petition presented at Full Council on 21 March 21 by Cllr Pavlovic | Paper Petition Over 1000 | Tony Clarke | Executive Member for Transport | 24.10.19 | A General Petition Update report will be presented for consideration. | |
| 133. Calling to reverse the proposed £10 Park and Ride parking charge at the York Community Stadium | Paper Petition presented at Full Council 21 March 2019 by Cllr Cullwick | Print off of 2 electronic petitions 555 signatures in total | Tony Clarke/ Andrew Bradley | Executive Member for Transport | 24.10.19 | A General Petition Update report will be presented for consideration. | |

| Petition Details | Petition Type | No of Signatures (Approx) | Responsible Officer | Decision maker (e.g. Executive Member, Director) | Date of Consideration | Action Agreed | Date of Consideration by CSMC & Outcome |
|--|---|---------------------------|--------------------------|--|-----------------------|--|---|
| 135. Residents Parking request -calling for “the introduction of a residents only parking scheme for Kilburn Road to stop commuter parking outside our homes. This could get worse as a consequence of Frederick House redevelopment for student accommodation”. | Paper Petition presented at Full Council 21 March 2019 by Cllr D’Agorne | 47 Signatures | Alistair Briggs/Sue Gill | Executive Member for Transport | 19.09.19 | A Resident Parking Petition Update report will be presented for consideration. | |
| 136. Residents Parking request – “We call for the introduction of a residents only parking scheme for Wellington St, Willis St, Gordon St and Wolsley St to stop commuter parking outside our homes” | Paper Petition presented at Full Council 21 March 2019 by Cllr D’Agorne | 54 | Alistair Briggs/Sue Gill | Executive Member for Transport | 19.09.19 | A Resident Parking Petition Update report will be presented for consideration. | |
| 137. Petition to reduce speed limit from 60mph to 40mph on Towthorpe Road, Towthorpe (on section between junction with Strensall Road and the end of the built up part of Towthorpe) | Paper Petition presented at Full Council 21 March 2019 by Cllr Doughty | 18 | Tony Clarke | Executive Member for Transport | 24.10.19 | A General Petition Update report will be presented for consideration | |

| Petition Details | Petition Type | No of Signatures (Approx) | Responsible Officer | Decision maker (e.g. Executive Member, Director) | Date of Consideration | Action Agreed | Date of Consideration by CSMC & Outcome |
|---|--|--|---------------------------------|--|-----------------------|---|---|
| <p>139. Tudor Road Petition, requesting that</p> <ul style="list-style-type: none"> - The Council reviews safety at the current junction of Tudor Road with Gale Lane and reintroduces the crossing island at this wide junction on a route to school and local shops and services; - The new junction with the Lowfields Playing Fields housing estate does not result in the loss of parking provision in the area; and -The Council ensures that there is no worsening of surface water issues in the surrounding area resulting from the building on playing fields. | <p>Paper petition presented at Full Council 21 March 2019 by Cllr Waller</p> | <p>82</p> | <p>Tony Clarke</p> | <p>Executive Member for Transport</p> | <p>24.10.19</p> | <p>A General Petition Update report will be presented for consideration</p> | |
| <p>141. 1-19 Longfield Terrace, requesting inclusion within the R33 Resident Parking Zone</p> | <p>Paper petition presented to Network Management, arrived 23rd April</p> | <p>10 signatures / properties in support</p> | <p>Alistair Briggs/Sue Gill</p> | <p>Executive Member for Transport</p> | <p>19.09.19</p> | <p>A Resident Parking Petition Update report will be presented for consideration.</p> | |

| Petition Details | Petition Type | No of Signatures (Approx) | Responsible Officer | Decision maker (e.g. Executive Member, Director) | Date of Consideration | Action Agreed | Date of Consideration by CSMC & Outcome |
|---|--|---------------------------|---------------------|--|-----------------------|--|---|
| 142. From Revival Residents Community Association (Tadcaster Rd) requesting action to resolve safety and access concerns on Revival Estate (to included implementing some form of residents parking permit scheme and speed restriction). | Evidence of support for scheme presented to Decision Session – Exec Member for Transport – 20 June 2019 by Cllr Fenton and member of Association | 153 | Tony Clarke | Executive Member for Transport | 19.09.19 | A Resident Parking Petition Update report will be presented for consideration. | |

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Customer and Corporate Services Scrutiny Management Committee

Draft Work Plan 2019-20

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| Monday 10 June @5.30pm | <ol style="list-style-type: none">1. Attendance of the Executive Member for Policy and Executive Member for Strategy and Partnerships and Executive Member Finance and Performance.2. Attendance of the Corporate Director of Health, Housing and Adult Social Care and Corporate Director of Children, Education and Communities to explain budget forecasts.3. Arrangements for Scrutiny in York4. Scoping Report on Food Poverty in York.5. Draft Annual Scrutiny Report6. Schedule of Petitions7. Draft Work Plan |
| Monday 8 July @5.30pm | <ol style="list-style-type: none">1. Year End Finance and Performance Monitoring Report2. Update Report on Attendance and Wellbeing Project (Sickness Absence) including information on staff survey3. Update Report on Section 106 Agreements4. Food Poverty Scoping Report5. Work Plan and work planning for the municipal year. |
| Monday 9 September @5.30pm | <ol style="list-style-type: none">1. ICT Strategy Update Report – E-Democracy2. Update Report on implementation of recommendations from previously completed scrutiny reviews: |

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| | <ul style="list-style-type: none"> • Scrutiny Operation and Functions Scrutiny Review • Financial Inclusion Scrutiny Review • Single Use Plastics Scrutiny Review <ol style="list-style-type: none"> 3. Report of the Chair of the Economy and Place Policy and Scrutiny Committee. 4. Schedule of Petitions 5. Work Plan |
| Monday 14 October 2019 @5.30pm | <ol style="list-style-type: none"> 1. Schedule of Petitions 2. Report of the Chair of the Housing and Community Safety Policy and Committee. 3. Work Plan |
| Monday 11 November 2019 @5.30pm | <ol style="list-style-type: none"> 1. Annual Scrutiny Review Support Budget 2. Report of the Chair of the Children, Education and Communities Policy and Scrutiny Committee 3. Schedule of Petitions 4. Work Plan |
| Monday 9 December 2019 5.30pm | <ol style="list-style-type: none"> 1. Report of the Chair of the Health and Adult Social Care Policy and Scrutiny Committee 2. 2nd Quarter Finance and Performance Monitoring Report 3. Schedule of Petitions 4. Work Plan |
| Monday 13 January 2020 @5.30pm | <ol style="list-style-type: none"> 1. Report of the Chair of the Climate Change Policy and Scrutiny Committee 2. Schedule of Petitions 3. Work Plan |
| Monday 10 | <ol style="list-style-type: none"> 1. Report of the Chair of the Economy and Place Policy and Scrutiny Committee. |

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| February 2020 @5.30pm | <ol style="list-style-type: none"> 2. Schedule of Petitions 3. Work Plan |
| Monday 9 March 2020 @5.30pm | <ol style="list-style-type: none"> 1. Report of the Chair of the Housing and Community Safety Policy and Committee. 2. Schedule of Petitions 3. Work Plan |
| Monday 6 April 2020 @5.30pm | <ol style="list-style-type: none"> 1. Report of the Chair of the Children, Education and Communities policy and Scrutiny Committee 2. Schedule of Petitions 3. Annual review of the work and functionality of Scrutiny 4. Work Plan |
| Monday 11 May 2020 @5.30pm | <ol style="list-style-type: none"> 1. Report of the Chair of the Health and Adult Social Care Policy and Scrutiny Committee 2. Schedule of Petitions 3. Work Plan |

Pre-decision report on Financial Inclusion policy

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